

APPENDIX 2
(Ord. No. 23)
(First Amendment February 2017)

Fire Prevention Bureau Fee Schedule

SECTION ONE: The following is the fee schedule for building permits, inspections and other related fees of the Cottleville Fire Protection District of St. Charles County, Missouri. All fees are to be paid prior to issuance of the permit and prior to any inspection. The fees are related to permits required by the 2015 International Building Code, the 2015 International Residential Code, the 2015 International Fire Code, and the 2015 International Mechanical Code.

FEE SCHEDULE: A fee for each plan examination, building permit and inspection shall be paid in accordance with the following schedule as periodically reviewed.

A. Construction Permits Fees:

1. Residential Dwelling Units (Townhouses)
Base charge of \$75.00 plus \$2.50 per each \$1,000.00 estimated cost of construction. (Estimated cost of construction is determined by the highest value of the following: The ICC's most current Building Valuation Data Report or what is submitted on the permit application.)
2. Commercial Structures (Includes Condo and Apartment Buildings)
Base charge of \$100.00 plus \$2.50 per each \$1,000.00 estimated cost of construction. (Estimated cost of construction is determined by the highest value of the following: the ICC's most current Building Valuation Data Report or what is submitted on the permit application.)
3. Interior finish, remodel, fire damage repair
Base charge of \$100.00 plus \$2.50 per each \$1,000.00 estimated cost of construction.
4. Commercial Kitchen Hoods and Ventilation Systems (Type I)
Base charge of \$100.00 plus \$2.50 per each \$1000.00 estimated cost of construction.
5. Other Required Mechanical Permits
Base charge of \$100.00 plus \$2.50 per each \$1000.00 estimated cost of construction.

Required Construction Permits (2015 IFC Section 105.7):

6. Permit required for Automatic Fire-Extinguishing Systems (Section 105.7.1). Permit fee of \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
7. Permit required for Range Hood Fire-Extinguishing Systems (Section 105.7.1). Permit fee of \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
8. Permit required for Fire Alarm and Detection Systems and Related Equipment (Section 105.7.6). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
9. Permit required for Fire Pumps and Related Equipment Section 105.7.7). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.

10. Permit required for Flammable and Combustible Liquids (Section 105.7.8). Permit fee(s) \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee as listed in Section 1 B and C.
11. Permit required for Installation of Security Gates (Section 105.7.9). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
12. Permit required for Hazardous Materials (Section 105.7.10). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
13. Permit required for Private Fire Hydrants (Section 105.7.13). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
14. Permit required for Spraying or Dipping (Section 105.7.16). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
15. Permit required for Standpipe Systems (Section 105.7.17). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C.
16. Permit required for Temporary membrane structures, tents and canopies (Section 105.7.18). Permit fee \$100.00 plus \$2.50 per \$1000.00 of estimated project cost. Plus review fee(s) as listed in Section 1 B and C
17. Miscellaneous
Base charge of \$100.00 plus \$2.50 per each \$1,000.00 estimated cost of construction.

B. Plan Review/Processing Fee:

Residential Dwelling Units (Townhouses)

A fee of \$75.00 for each residential dwelling unit. (This includes the initial and one (1) revised plan.)

Commercial Structures (Includes Condo and Apartment Buildings)

A fee of \$100.00 for new commercial structures. (This includes the initial and one (1) revised plan.)

A fee of \$75.00 for additions, interior finish, fire damage repair or remodeling plans of greater than 5000 square feet. (This includes the initial and one (1) revised plan.)

A fee of \$50.00 for additions, interior finish, fire damage repair or remodeling plans of 5000 square feet or less.

A fee of \$75.00 for HVAC systems including Commercial Kitchen Hoods

A fee of \$50.00 for each automatic fire suppression system with ten (10) sprinkler heads or less. (This includes the initial and one (1) revised plan.)

A fee of \$75.00 for each automatic fire suppression system with greater than ten (10) heads and not more than seventy-five (75) heads.

A fee of \$100.00 for each automatic fire suppression system with greater than seventy-five (75) heads.

A fee of \$75.00 for range hood fire suppression system. (This includes the initial and one (1) revised plan.)

A fee of \$50.00 for a fire alarm and detection systems and related equipment review with not more than five (5) combined alarm indicating and alarm initiating devices. (This includes the initial and one (1) revised plan.)

A fee of \$75.00 for a fire alarm and detection systems and related equipment review with greater than five (5) and not over twenty-five (25) combined alarm indicating and alarm initiating devices. (This includes the initial and one (1) revised plan.)

A fee of \$100.00 for a fire alarm and detection systems and related equipment review with greater than twenty-five (25) combined alarm indicating and alarm initiating devices. (This includes the initial and one (1) revised plan.)

A fee of \$100.00 for fire pumps and related equipment. (This includes the initial and one (1) revised plan.)

A fee of \$100.00 for flammable and combustible liquids. (This includes the initial and one (1) revised plan.)

A fee of \$75.00 for security gates.

A fee of \$100.00 for private underground fire main. (This includes the initial and one (1) revised plan.)

A fee of \$100.00 for standpipe systems. (This includes the initial and one (1) revised plan.)

A fee of \$75.00 for a miscellaneous plan review.

Items not listed with a specific review fee shall use the "Miscellaneous Plan Review Fee".

For major plans the building owner pays for an outside firm to do the plan review, if needed. (E.g. ICC, etc)

C. Additional Fees:

\$75.00 Residential Dwelling Units (Townhouse) extra plans review

\$100.00 New Commercial Structures extra plans review

\$75.00 Commercial interior finish, remodeling plans of greater than 5000 square feet extra plans review.

\$50.00 Commercial interior finish, remodel plans of 5000 square feet or less extra plans review.

A fee of \$75.00 for HVAC systems including Commercial Kitchen Hoods extra plans review.

\$50.00 Automatic Fire Suppression system plans with ten (10) sprinkler heads or less extra plans review.

\$75.00 Automatic Fire Suppression system plans with greater than ten (10) sprinkler heads and not over seventy-five (75) sprinkler heads extra plans review.

\$100.00 Automatic Fire Suppression system plans with greater than seventy-five (75) sprinkler heads extra plans review.

\$75.00 Range hood fire suppression system extra plans review.

\$50.00 Fire Alarm and Detection systems and related equipment with five (5) or less combined alarm indicating and alarm initiating devices extra plans review.

\$75.00 Fire Alarm and Detection systems and related equipment with greater than five (5) and not over twenty-five (25) combined alarm indicating and alarm initiating devices extra plans review.

\$100.00 Fire Alarm and Detection systems and related equipment with greater than twenty-five (25) combined alarm indicating and alarm initiating devices extra plans review.

A fee of \$100.00 for fire pumps and related equipment extra plans review.

\$100.00 Flammable and combustible liquids extra plans review.

\$75.00 Security gates extra plans review

\$75.00 Private fire main extra plans review.

A fee of \$100.00 for standpipe systems extra plans review.

\$75.00 Miscellaneous extra review.

\$15.00 Permit card replacement

\$50.00 Extra Inspection (See explanation note below)

Up to \$500.00 Start of construction without permit.

\$50.00 Stop work order processing

***Extra Inspection -Amendment #1 (Amend Extra Inspection Fee as follows,)**

If by judgment of the fire code official an inspection requested is not ready or accessible for inspection, or in the judgment of the fire code official the applicant/**permit holder/or their designated representative** has caused the Fire District extra inspections other than typically required, ~~a fee of fifty (\$50.00) may be accessed for each additional inspection or re-inspection.~~ **the following fee(s)/penalties may be accessed:**

1. One hundred dollar (\$100.00) fee may be accessed for the first extra inspection.

2. Two hundred and fifty dollar (\$250.00) fee may be accessed for the second extra inspection.

3. Five hundred dollar (\$500) fee may be accessed for the third extra inspection, along with the revocation of the issued permit. (Building, occupancy and/or operational permit)

Any fee(s) accessed and not promptly paid within 30 days shall be grounds for the revocation of the issued permit.

D. Fee for Occupancy:

The permit fee for Non-residential occupancy permits (Section 111 of IBC) shall be \$70.00. Not for profit organizations may be exempted from the fee with approval of the Fire Official.

E. Fee for Change of Occupancy

Permit required for: Change of Occupancy (Section 105.3.3 of IFC)
“Permit fee” \$70.00

F. Fee for Occupancy Violations.

The fee for occupancy violations shall be a maximum of \$500.00 and a minimum of \$100.00 based on the requirements of Ordinance No. 23 Section 111.5 of the 2015 International Building Code.

SECTION TWO: Operational permits fees as related to permits required by the 2015 International Fire Code.

1. Permit required for Occupancy (Section 105.3.3). Permit fee \$70.00
2. Permit required for Amusement Buildings (Section 105.6.2) Permit fee \$70.00
3. Permit required for Carnivals and Fairs (Section 105.6.5) Permit fee \$70.00
Exception: Not for profit organizations may be exempted from the fee with approval of the Fire Official.
4. Permit required for Covered and Open Mall Buildings (Section 105.6.10) Permit fee \$70.00
5. Permit required for Exhibits and Trade Shows (Section 105.6.14) Permit fee \$70.00
6. Permit required for Explosives: (Section 105.6.15)
 - a. Sale of fireworks, or pyrotechnic special effects permit fee \$2500.00
 - b. Fireworks display Permits fee \$250.00
Exceptions:
 1. The display (discharge) of consumer grade (Division 1.4G) fireworks.
 2. Not for profit organizations may be exempted from the fee with approval of the Fire Official.
7. Permit required for Open Burning (Section 105.6.32) Permit fee \$25.00
8. Permit for Pyrotechnic Special Effects Material. (Section 105.6.38). Permit fee \$100.00.
9. Permit required for Temporary Membrane Structures and Tents. (Section 105.6.45). Permit fee \$50.00
Exception: Not for profit organizations may be exempted from the fee with approval of the Fire Official.
10. Permit required for Helicopter Hoisting and Lowering Operations (Section 105.6.49). Permit fee \$50.00.

SECTION THREE: Refund Policy: The fire code official shall authorize the refunding of money as follows.

1. The full amount of any fee paid hereunder which was erroneously paid or collected.
2. Not more than ninety percent (90%) of the permit fee paid when no work has been done and is considered a “same as” permit.
3. Not more than eighty percent (80%) of the permit fee paid when no work has been done and required a plan review to process a permit.
4. No refund if permit has been voided; if work has been stopped; or if any work has been done at the site.

The fire code official shall not authorize the refunding of any fee paid, except upon written application filed by the original permittee not later than one hundred eighty (180) days after the date of fee payment.

SECTION FOUR: Validity: The Board of Directors of the COTTLEVILLE COMMUNITY FIRE PROTECTION DISTRICT of St. Charles County, Missouri, hereby declares that should any section, paragraph, sentence or word of this Ordinance hereby adopted be declared for any reason to be invalid, it is the intent of this Board of Directors that it would have passed all other portions of this Ordinance independent of the elimination here of any portion as may be declared invalid.

SECTION FIVE: This Ordinance shall take effect from and after its final passage and approved as required by law.

Read in its final form and passed this _____ day of _____, 2017

DIRECTORS OF THE COTTLEVILLE
COMMUNITY FIRE PROTECTION
DISTRICT OF ST. CHARLES COUNTY,
MISSOURI.

ATTEST:
